

HAMMOND URBAN ACADEMY, INC.
School Board Meeting Minutes Noted
July 25, 2013

In attendance were:

Board Members:

Kris Sakelaris (Board President)
Mark McLaughlin (Board Member)
Dana McCue (Board Member)
Jerry Gomez (Board member)
Janet Venecz (Board Member)
Howard Cohen (Board Member)

School Representatives

Dr. Sean Egan (School Leader)
Matt Tomczak (Business Manger)
Kevin Smith (Attorney)
Bill Hutton (Architect)

Board meeting was called to order at 4:05 p.m. by Board President

Motions Approved:

1. *Approval of June 20, 2013 meeting minutes* – Janet Venecz motioned; seconded by Jerry Gomez. All in favor motion approved 6-0
2. *Approval of payments* – Dana McCue motioned; seconded by Mark McLaughlin. All in favor motion approved 6-0
3. *Approval of request from Personnel Committee for one month delay to name Parent Candidate to the Board* – Jerry Gomez motioned; seconded by Mark McLaughlin. All in favor motion approved 6-0.

No new correspondence

Discussion Notes:

- Dr. Egan's school monthly progress report (Please see attachment)
 - i. Human Capital Management
 - ii. Instructional Leadership
 - iii. Personal Behavior
 - iv. Building Relationships
 - v. Culture of Achievement
 - vi. Organizational, Operational and Resource Management
 - vii. Enrollment
- Comments on HAST delegation trip to China from Kris Sakelaris. Chinese delegation will return to Hammond in Fall 2013. HAST should begin to plan for a 2014 trip to China, possibly during Spring Break, so HAST students can see their Chinese counterparts during the school year
- Lanton sales: Bulk sales of HAST lanton computers are being negotiated with

- Mr Tomczak shared that staff health insurance renewals reflect 0% increase in premium costs for school and staff
- Howard Cohen pointed out that the additional column on budget sheets showing the percentage difference in budgeted v. actual expenditures was very helpful. He also requests that the school be able to explain those variances which appear significant (+/- 50-75% variance from actual)
- Jerry Gomez asked for clarification regarding student fee collections. Parents have until August 9 to contact the school, at which point HAST will turn them in to collections
- Kris Sakelaris asked how many parents pay up front. Very few HAST families pay in full at the beginning of the year. It is recommended that HAST increase the frequency of billing to families.

New Business

- Administrative vacancies: Curriculum Director and Business Manager. Deb Snedden has been named school principal of Jane Ball Elementary in Hanover Central. Matt Tomczak has been named vice CFO of Valparaiso Community Schools
- Howard Cohen makes a resolution from the Board to thank each of these individuals for their service to the school. Howard motioned, seconded by Dana McCue. All in favor motion approved 6-0.

Public comment

Nicole Swart came in case the Board had any questions about 12th grade Graduation. June 5, 2014 is the date. PUC's Alumni Hall and the Civic Center are the two venue options. Janet Venecz provided cost estimates for both venues. PUC will cost approximately \$700. Civic Center cost is \$500.

Board discussion on the venue: Senior Committee should meet again and make their recommendation to the Board.

Motion to Adjourn 4:46 p.m.

Dana McCue motioned, seconded by Jerry Gomez. All in favor motion approved 6-0